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# Grant Application Guidelines

# Slater and Gordon

## Health Projects and Research Fund

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### GRANT APPLICATION GUIDELINES

#### Objectives

The Slater and Gordon Health Projects and Research Fund supports health projects and medical research that promote the goals of illness and injury prevention and improvement in the quality of life, treatment and support for people experiencing or who may experience:

- + Asbestos related diseases and other work related cancers; and
- + Catastrophic injuries, particularly spinal and brain injuries.

Projects that have the potential to 'seed' important work and research in future will be highly regarded. Eligible projects must be able to demonstrate a clear connection between the proposed project and the objectives of the fund. Successful applications will need to demonstrably further the objectives of Fund.

#### Eligibility - organisations

Organisations eligible to apply for a grant will provide a benefit to the community in Australia and will have the following:

- + A purpose that is in alignment with the Fund;
- + Charity status for income tax purposes endorsed by the Australian Tax Office (or those with equivalent tax exemption status such as education establishments)
- + A sound governance structure and capacity to oversee and account for effective use of grant money; and
- + Successful operational experience of at least 24 months (exceptions may be made in the case of new organisations presenting projects of high merit, providing a sound governance structure is in existence).

Priority will be given to projects that have as wide a benefit as possible and to projects that are without an accessible alternative funding source yet have significant potential to improve care and treatment. Partnerships with other philanthropic organisations and proposals for 'seed projects' from organisations with a track record of success will be welcomed.

Expenditure that will not be considered for funding includes:

- + General operating expenses and general salaries of an organisation;
- + Debt reduction of an organisation;
- + Sponsorships, capital works and general equipment purchases;
- + Major capital works; and
- + Projects for which an alternative, accessible funding source is more appropriate.

#### Applying for Funding

Grants will generally be between \$2,000 - \$25,000. Please complete the attached application form. We will need your organisation's name, ABN, full contact details and contact person for the grant application. Please also confirm that your organisation is charity endorsed for the purposes of tax deductibility and has Tax Deductible Gift Recipient Item I status from the ATO.

The following criteria should be addressed in each submission:

- I. What are the objectives of your organisation?
2. Describe the proposed project.
3. Provide project time lines, including start and finish date and any important milestones.
4. Who will the project benefit?
5. Describe how this project and its expected outcomes align with the objectives of the Fund.
6. Does this project involve collaboration with other organisations or individuals? If so, please provide details.
7. How will success of the project be described and measured?
8. Are there any other points of importance about this project? If so, please describe them.
9. Provide a budget for the project including expense items and how much is sought from the Fund.
10. Who in your organisation will be responsible for the project? Please provide details of other key personnel, if applicable.
- II. How do you propose to report to the Fund on outcomes of the project? The Fund requires biannual reports from successful applicants. The Australian Communities Foundation requires a report for all grants made over \$5,000.
12. Are there any reasons why the outcomes of the project should not be published?

All recommendations for funding in Australia are subject to approval by the Australian Communities Foundation as Trustee.

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#### Eligibility - individuals

Medical and health professionals who are dedicated to the prevention, treatment, care and support of people who have an asbestos related disease, work-related cancer or a catastrophic spinal or brain injury can apply for a continuing education grant. These are small grants, up to a maximum of \$3,000. Successful applicants will need to show that the educational activity proposed is both linked to the above areas and is of direct benefit to patients within those areas.

Individual applicants do not need to address the detailed criteria requested of organisations (above) to be eligible to apply for a grant.

In order for an individual to be eligible for a grant, applicants must be:

- + A citizen or permanent resident of Australia
- + A medical or health professional who works in and intends to, for the foreseeable future, continue working in the area of prevention, treatment, care and support in the areas prioritised by the fund.

Applicants will need to provide:

- + A completed application form
- + A copy of their CV
- + A referees report
- + An auspicng organisation with the appropriate charity tax status

A brief written report which summarises the benefits of the grant will be required from successful applicants within three months of the activity. This report may be published at the discretion of the Fund. Individuals are not eligible for more than one grant per year or for reimbursement funding.

#### Timelines - indicative

Grant applications will generally be accepted during March and applicants notified of the outcome in July, though this may be subject to change.

Please check our website for further information.

Applications for continuing education grants will be accepted during the relevant application period but may be accepted outside of these times on a case by case basis.

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For more information, please contact:

**Secretariat, Slater and Gordon Health Projects and Research Fund**

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